

# Drop & Shop

Drop off items you don't need, Shop for items you do.

Initial Considerations, Thoughts, Ideas, & Notes

## Store Atmosphere / General Notes:

1. Dignified
2. Feel like a nice store (not dirty, stinky, thrift shop)
3. Look like a store where you get to actually shop

## Store Design / Layout:

4. What type of shelving? – long shelves, cubes, free standing, built-into the wall
5. Display racks or mannequins
6. Clothes hung on round racks, long racks, or both
7. Trade out seasonal items
8. How are clothes separated – baby, boy, girl, men, women or seasonal or style (casual, business, etc.)
9. What color(s) should the store be painted?
10. What pictures or positive encouraging items should decorate the walls?
11. What is process for keeping store and items clean – especially considering COVID?

## Donation / Drop Off Considerations:

12. Where is the drop off donation location?
13. How will these items be processed and determined clean & good condition?
14. What and when are approved items placed on the floor for sale?
15. What is the process for cleaning clothes that need washed – take home and wash (until we get our own)
16. What is done with clothes and shoes in less than ideal condition? – throw in trash? Use for crafts?

## Shopping Considerations:

17. What are the store hours?
18. How will we coordinate volunteers to work the store – check people out, answer questions, clean up
19. Do we want small shopping carts?
20. Do we need to have a dressing room? Or more than one?
21. What type of signage should be displayed?

## Check-Out / Purchasing Process:

22. What does the check-out register look like?
23. Are there any little freebies on the register for them to take? Suckers, lip balm, etc.
24. What type of bags are we putting the purchased items into – plastic, reusable
25. Will the bags have Moneytalk name, logo, website or anything printed on them?